

**Gila County Community College District
Governing Board Work Session Meeting
Electronic Meeting
September 3, 2020
APPROVED**

A Work Session Meeting of the Gila County Community College Provisional District Governing Board was held on September 3, 2020, with all Board members participating electronically by ZOOM. Gila Community College, pursuant to A.R.S. §38-431.02(B), notice having been duly given.

Governing Board Members Present:

Jay Spehar, President (via ZOOM)
Jan Bocker, Vice President and Secretary (via ZOOM)
Samuel I. Moorhead, Member (via ZOOM)

Governing Board Members Absent:

Connie Cockrell, Member (excused absence)
Kurt Knauss, Member (excused absence)

Also Present:

Pam Butterfield, Payson Campus Dean, Andrea Renon, Facility Coordinator, Ron Carnahan, Project Coordinator IT Gila County, Susan Gallo, Fiscal Coordinator, Leitha Griffin, PR Coordinator and VP of Administration/CBO Heston Welker.

OTHER GUESTS No guests were present

1. Call to Order * Roll Call * Pledge * Acknowledge Guests

President Spehar called to order the Gila County Community College Provisional District Governing Board Work Session meeting at 9:01 a.m. September 3, 2020. President Spehar called roll. Member Moorhead led the Pledge of Allegiance. President Spehar asked Dean Butterfield and Andrea Renon if there were any guests at their physical locations. Both responded that there were no guests. President asked Ron if there were any guests on ZOOM and Ron replied that there were no guests at this time.

2. Discussion

A. New Position/Payson Campus/Information/Discussion

President Spehar asked Dean Butterfield to explain this item to the Board. Dean Butterfield explained that their Phlebotomy class which is a hands on class where students are required to get 50 blood draws during the semester. There are 21 students in this class. Due to social distancing, our classroom can only support 12 students at a time so Dean Butterfield stated that she is requesting a part-time skills instructor for approximately 40 hours of instruction for this semester to assist in that class. The plan is to have some students in the classroom and some in the lab. This will assist the students in getting the draws they need for this semester. The cost is approximately \$1,000 for this position. President Spehar called for questions or comments from the Board. There was no response but President Spehar asked if this was a record enrollment in this class and Dean Butterfield replied that yes it was because typical enrollment is eight to ten students. (Copy attached and made a part of the official minutes.)

3. Reports

A. President/Board Report/Information/Discussion

President Spehar stated that he noticed on a Facebook page from one of the Globe – Miami sites that a gentleman was asking about CDL training. President remembered that several years ago we were providing that training at Gila Pueblo. He asked Andrea to look into this and see whether this would be doable again. Member Moorhead informed the Board that Globe Unified will be having a meeting on September 16 at which time they would probably approve starting in-class learning on September 21st. President Spehar questioned if they were doing remote learning now and Member Moorhead replied that yes remote learning was taking place and everyone is unhappy about it.

B. Dean's Report/Information/Discussion

President Spehar informed the Board that he wanted to welcome Andrea Renon who is standing in the big shoes left by Dean Burke. He stated that Andrea is doing an excellent job and he has been working with her on some items. Andrea stated she would go back through the records and check on the CDL item. Andrea proceeded to review the items in her written report in the Board packet.

There are seven students attending the welding courses in Corey Foster's Associates General Contractors of America program.

The maintenance Department completed the five-plex building set up including the installation of security cameras along with the duties listed in the written report. Because there was no response to the first RFP for the parking lot, the RFP will be placed in the paper again with the assistance of Leitha Griffin.

On August 31st prior to Dean Burke departing, she did submit the program portfolios.

Regarding enrollment numbers Andrea provided variance information since some enrollment figures were inaccurate. Gila Pueblo headcount variance is down 140, including Winkelman down 142 from the fall 2019 term. The FTSE variance is one-third of last year's total and there is a negative 200 variance with credits students are taking. Andrea called for questions and there was no response. President Spehar informed that these figures are very preliminary. He stated that the official numbers come out after 45th day. (Copy attached and made a part of the official minutes.)

C. Dean's Report/Information/Discussion

Dean Butterfield reviewed the items in her written report included in the Board packet. Regarding enrollment, Dean Butterfield stated that she didn't think they were doing as well as Gila Pueblo. Dean Butterfield informed that they are down about 500 students but she did state there is typically 350 students in the Wellness Center and there is 90 to date so that is 250 of the 500 enrollment which means we have 250 fewer students than we had a year ago at this time. Dean Butterfield called for questions and there was no response. President Spehar informed the Board that he did not want anyone stressing over the enrollment figures. He believes that as COVID numbers go down and there are more openings things will get better. Dean Butterfield thanked President Spehar for that statement because she has been stressing over the figures. (Copy attached and made a part of the official minutes.)

D. Financial Report/Information/Discussion

Susan Gallo informed that she did not have the final report for June yet or the July financial report. She is expecting it within the next 30 days or so.

4. Standing Business**A. Update on the Accreditation Strategy/Information/Discussion**

Vice President Brocker stated that there was nothing to report for Items 4.A and B.

B. Update on the Board Policy Strategy/Information/Discussion

This item was mentioned in 4.A.

C. Update on the Legislative Strategy/Information/Discussion

President Spehar reported that the Funding for Education will be on the November ballot. This is K-12 only. Community Colleges were left out of the initiative language. President Spehar wasn't sure what this means going forward. He did state that if we want something we will probably have to do it on our own through the legislature.

D. Update on Communication Strategy/Information/Discussion

Leitha reported that she has is pushing the late start classes and the Wellness Centers. Beginning in October she will start promoting spring semester. Leitha stated that she is working on a video for both campuses for the free local television station. VP Brocker commented regarding the terminology to be used for the Wellness Center and Dean Butterfield stated that the correct terminology is Educational Facility.

E. Update on Partnering Strategy/Information/Discussion

President Spehar stated that Andrea had already provided an update on this item during her report. President commented that the program under Corey Foster's direction with the contractors association is up and running.

F. Update on Funding Strategy/Information/Discussion

Member Moorhead informed that he still hasn't hit the Lotto and has nothing else to report.

G. Update on Freedom of Expression Committee/Information/Discussion

Member Moorhead stated that we are tracking well especially the Payson Campus. He anticipates that they will either reorganize or reconstitute their Freedom of Expression Committee and have a quick meeting in September. Member Moorhead informed that he hadn't talked with Andrea about plans for the Globe Campus. They will reconstitute their committee and have a brief meeting to get started on this year.

President Spehar informed Andrea that the Freedom of Expression Committees are required by Arizona Statute and Member Moorhead would get her up to speed. Andrea commented that she had reviewed the file and would schedule a meeting with Member Moorhead.

President Spehar called for questions or comments on anything relevant to Work Session Agenda items 4.A. through G. VP Brocker asked if there might be any additional funding from the State for the community colleges. President Spehar stated that he did not know of any additional funding from the State. However, he does expect to see something to fund community colleges in the Legislature next session. He also stated that he believes the 301 Funding must be reauthorized

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in 2021 in some form or another. Member Moorhead informed that the Invest in Education initiative is gaining significant opposition.

President Spehar stated that he forgot to mention this item in the President's Report. He informed that there is an article posted today in the *Arizona Independent* about Pima Community College regarding some of its financial issues.

5. General Information and Discussion of the Same/Information/Discussion

A. The next District Governing Board meeting is Thursday October 1, 2020, at 9:00 a.m.
President Spehar called for questions or comments on any Agenda item; there was no response.

It was determined that the Board would go directly to the regular meeting.

President stated he would entertain a motion to adjourn the Governing Board Work Session.

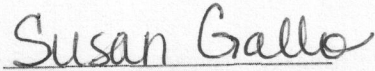
6. Adjournment/Action

Motion 09032020#1

VP Brocker moved to adjourn the Work Session. Member Moorhead seconded the motion. All in favor please signify by saying aye. Opposed please signify by saying nay; there was no response. Ayes have it. Work session meeting adjourned and the Board will move directly into the regular meeting. (Brocker, Moorhead and Spehar voting in favor.)

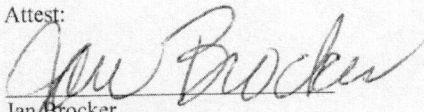
Meeting adjourned at 9:32 a.m.

Respectfully submitted,



Recording Secretary

Attest:



Jan Brocker

Vice President - Secretary